

Space Coast Sams Chapter 10
Standard Operating Procedures
as Amended and Approved February 5, 2017

1. Space Coast Sams Chapter 10 will operate under the constitution and by-laws of the Good Sam Club and the SOP's of Good Sam of Florida, Inc.
2. In accordance with the Good Sam constitution and by-laws and Good Sam of Florida, Inc. SOPs, Space Coast Sams Chapter 10 hereby establishes an Executive Committee consisting of a President, Vice President, Secretary, and Treasurer responsible for conducting all business related to the Chapter, and meet monthly to conduct meetings. The Executive Committee will meet monthly at chapter gatherings, except June, July and August, or at any time the President shall deem necessary. Chapter outings will normally be held on the first full weekend of each month, except June, July & August. The Wagonmaster may change the outing to another weekend or mid-week when the first weekend is not available at that park. Business meetings will normally be held on Saturdays of the weekend. Chapters will attend State meetings and Rallies when possible.
3. The Chapter Treasurer shall control the receipt and disbursement of all monies to and from the Chapter treasury. All expenditures from the Chapter Treasury shall be ratified by the membership. In addition, the Chapter Treasurer shall make available the books for audit annually.
4. Should business arise between membership meetings that require immediate attention, the President, with concurrence of the Executive Committee via electronic means, i.e.; email or text, may conduct business and authorize expenditures up to \$100.00.
5. All members of this Chapter must follow guidelines set by the International Good Sam Club. The Chapter dues of \$21.00 per year, are payable to the Chapter Treasurer at the November meeting. This includes the amount paid to the state (Good Sams of Florida, inc.).
6. Space Coast Sams uniform shall consist of name tag/badge, dark slacks/shorts/skirts, light blue collared pullover shirt. A complete uniform is mandatory only when deemed appropriate by the President. A partial uniform, consisting of the blue collared pullover shirt and a name tag/badge may be worn at chapter functions.
7. In Addition to the member elected Executive Committee, the President shall appoint the following positions to facilitate the smooth and orderly operation of Space Coast Sams chapter 10:
 - a. A Wagon Master will be appointed by for the purpose of reserving appropriate Camping Locations for the chapter monthly gatherings.
 - b. A Sheriff will be appointed to maintain good order and discipline during all chapter functions and to assess and collect appropriate fines as agreed to by the general membership

8. Former Chapter members may be selected as Honorary members as determined by the membership but will have no voting privileges and pay no dues.
9. Additions, modifications and deletions to these SOPs may be made by a simple majority of Chapter members at a regular or specially called meeting of the Chapter membership.

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